

# COLUMBIA COUNTY PARKS ADVISORY COMMISSION

Road/Parks Office  
1054 Oregon St  
St Helens, OR 97051  
Thursday, November 9, 2017  
4:00 p.m.

## AGENDA

### INTRODUCTION OF GUESTS

### TOPICS FROM THE FLOOR

MINUTES Review and approval of October meeting minutes

### FINANCIAL REPORT

1. Fund balance as of 10/31/17 – TBA (Casey to provide.)

### GRANTS

#### **Local Government Grant LG17-017**

Crown Zellerbach Trail Improvements

Maximum Reimbursements \$74,400

Grantee Match Participation \$77,636

Total Project Cost \$152,036

- Projects need to be completed by October 31, 2019
- Reimbursement Requests for each Fiscal Year need to be submitted by August 15<sup>th</sup> of each year.
- 48. 94% of Project Costs will be eligible for Reimbursement.

#### **Title III Grant**

Received approval to purchase equipment with Title III Grant Funds

\$93,000 available to purchase:

Excavator or Track Loader with Flail Mower Head and Trailer

- Gathering estimates now, comparing Kubota, Caterpillar and John Deere
- Also considering dump trailer option

## MAP funds from OSMB \$15,380

Need to finalize Reimbursement Paperwork for FY17

### OLD BUSINESS/PROJECTS

#### Project Status:

- CW restroom
  - Permit is final/complete
  - Mike Smith to help install water meter in utility closet to monitor use
  - Need to overlay new shower floor slope for drainage to work correctly
  - Need to install door closures and finish trim around mirrors
  
- Online reservation integration
  - Still held up in Counsel and IT review
  - Recommend meeting with BOCC to move forward with vendor's standard contract.
  
- CZ Trail
  - Trail head improvements beginning soon
  
- Dibblee Beach
  - Craig Smith will move storage container on site this coming Friday
  - Several calls to carport company to lock in install date – having a little trouble making contact, but will happen soon.
  - Access Road and Pebble Beach improvements made this summer
  - Need to install several signs throughout park
    - Boat Parking
    - Horse Trails/Parking, BCX operations, Yield signage
    - Welcome to Dibblee wood sign(s)
  - Moving pay Kiosk and adding one for Pebble Beach access
  
- Scappoose RV
  - K Schwarz Construction tentatively scheduled to start site work mid-October
  - Facilities Staff/Easter Seals maintenance support
  
- Prescott Beach
  - Brush Clearing project – making slow progress and will speed up dramatically once we have Flail Mower equipment.
  - Carr Slough Restoration, Grant Process
  - Dry RV and Tent Site additions (new business)
  - Re-roof day use structure by restrooms
    - Boy Scout's project

- Need to follow up with Counsel on PGE lease agreement
- Gilbert River
  - Brush Clearing around parking, day-use areas and boat launch by Corrections Crew.
  - Lots of chipping to do by Corrections Crew
    - Working with Road Dpmt and Lori on chipper transport options
  - Structured Concepts (contractor) to stabilize transient dock
  - Added Waste Management trash container this summer, which seems to keeping up much better with use
- JJ Collins
  - Dock and Restroom repairs this summer
    - Still need to remove last of debris from end of dock and install permanent handrail on new restroom stairs.
  - 4 Goats are on the island helping with brush control
    - They have been a hit with park users!
  - Weekly routine with Corrections/Marine Deputy didn't come to fruition
    - Contractor has been helping some with maintenance, but still need to establish a more formalized routine.
- Beaver Boat Ramp
  - County Facilities Staff support – Monday Routine
  - Tools/Equipment purchased and stored in Utility Room to make routine easier.
- Scaponia
  - Bridge Demo complete
  - Working on replacement bridge design with Pacific Stainless Products
  - BLM has requested an updated maintenance and master plan for the park
  - Space is ready for new storage container
  - This off-season Lori will be working on replacing the sign the Scaponia Park sign that was cut down last year.
- Hudson Park
  - Baseball grand stand repairs
  - Boy Scout project proposal
- Proposed 2018 Rules, Fees

## **COMPLETED BUSINESS/PROJECTS**

### **NEW BUSINESS**

- City of Scappoose transient lodging tax – 9% due quarterly
- Dearl and Stephanie – 12/31/17 term expiration
- New officers - January 2018

### **HANDOUTS**

### **ADJOURN**

**NEXT MEETING:** January 4, 2018 @ 4:00 (Master Plan) Road/Parks Office – Healy Hall  
January 10, 2018 @ 12:00 Courthouse – Annex room